



Waterford Ambulance Service Directive

Approval Date: November 20, 2015
To: All WAS Staff
From: Steven D Garvin, President WAS
Subject: Staff Separation due to Inactivity
Directive: 14-005

In order to ensure our staff can be contacted, receive important service and town updates, maintain required EMT certification and remain current in both Regional EMS Guidelines and WAS Policy's, our staff shall remain active with our service.

In order to remain active, we require our EMT's to respond to at least one ambulance call within a calendar year. In cases where an EMT moves out of the area, has a change in the ability to respond, ceases to respond to; incidents, emails, text messages, or phone calls for a one-year period of time they shall be considered terminated with our service.

To become active after a greater than one-year separation and or termination, you will need to reapply to the Waterford Ambulance Service as a new employee. We will need a new:

- Application
- Tax Information (Fed and State W2) and I9 Form
- Current Certifications in; Bloodborne Pathogens, Hazardous Materials Responder
- Current copy of your EMT Card and Drivers License.

Steven D. Garvin

President, Waterford Ambulance Service